How the Resume Bank Works

All resumes in the Resume Bank are anonymous. You will see everything the candidate entered about themselves except their name and contact information. You are able to look through the resumes without paying any up-front subscription fee; instead, you will only pay a small connection fee ($19.00) if we connect you with a candidate. If the candidate is not interested in your opportunity, you pay nothing! This pay-for-performance system allows you to use our resume bank at any time, risk-free!

To get started, begin reviewing the resumes. When you find a candidate you like, you simply add them to your cart. Once you are done searching the resumes and you want to contact the ones you have selected, click the view cart button. Review your selections, remove any candidates you are not interested in, and click the "checkout" button. This will bring you to a page where you can write up a description of your opportunity (a "contact request"). You will then be asked to enter payment information, but you will not be charged immediately. Upon completion of your order we will email your contact request to the candidates you had selected. These candidates have 14 days to review and respond to your contact request. If they are interested, we will release their identity and contact information to you and charge you the connection fee. If the candidate rejects your contact request or does not respond within the 14-day window, then we will cancel those items from your order and you will not be charged for them.

At the end of the 14 days, we will charge your credit card or issue you an invoice for the money due for only the candidates that accepted your contact request.